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Council Offices:

Burnham Park, Windsor Lane

Burnham, Bucks SL1 7HR

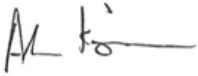
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5th February 2024

To members of the Policy & Resources Committee, and all other Burnham Parish Councillors for information.

You are hereby summoned to attend **a meeting of the Policy & Resources Committee** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **11th February 2025 at 6.30pm**

Apologies for absence should be sent to the Clerk at the above address.

A handwritten signature in black ink, appearing to read "A Killeya".

Adam Killeya
Clerk to the Council
clerk@burnhamparish.gov.uk

POLICY & RESOURCES COMMITTEE

11th February 2025 6:30pm

AGENDA

- 1. To accept apologies for absence**
- 2. Declarations of interest**
 - a) To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest.
 - b) To receive any written requests for dispensations for disclosable pecuniary interests.
 - c) To grant any requests for dispensation as appropriate.
- 3. Public Forum**

An opportunity for members of the public to address the Committee.
- 4. Minutes**

To approve the minutes of the Committee meeting of 19th November 2024.
- 5. Finance**
 - a) To receive the accounts and budget monitoring report for all committees for the third quarter of 2024-25.
 - b) To consider a preliminary report on moving to a new accounting software system for the financial year 2026-27.
 - c) To note the recommendations from the interim internal audit carried out on 25th November 2024, and action taken, and to consider any further actions required.
- 6. Sustainability, ecology and climate emergency**

To review the list of actionhhs from the Sustainability, Ecology and Climate Emergency Working Group.
- 7. Policies**

To review and make recommendations to Full Council on the following updated policies:

 - a) The updated Diversity, Equity and Inclusion Policy.
 - b) The updated Training Policy.
- 8. Burnham Youth Council**

To reconsider the proposal for a youth council in Burnham, deferred to this meeting by the meeting held on 24th September 2024.
- 9. Consultations**
 - a) To note that the council has submitted responses to consultations on:
 - i. Buckinghamshire Council: All age carers strategy – response ANON-WH3D-TXNN-X
 - ii. Ministry of Housing, Communities and Local Government: Remote attendance and proxy voting at meetings – response ANON-FTSW-W9DJ-2
 - iii. Buckinghamshire Council: Public Space Protection Orders (PSPOs)
 - iv. From Buckinghamshire Council: Admissions Policy for Schools 2026 - ANON-W6S4-VC7S-Q
 - v. Healthy Dialogues: pharmacy services.

- b) To consider a response to the following consultation: Hackney carriage (taxi) and private hire policy; further consultation relating to drivers and applicants with a history of criminal or unacceptable behaviour (closes 9th March 2025).

10. Littleworth Common

To receive a request concerning speed signage at Littleworth Common, and consider appropriate actions.

11. Meetings calendar 2025-26

To consider the draft calendar for Council meetings for the year 2025-26, and to make comments.

12. Cycling and pedestrian improvements at Stomp Road

To discuss ideas for the allocation of £50,00 of Section 106 funding held by Buckinghamshire Council 'towards the general improvement of pedestrian/cycling facilities on Stomp Road'.

13. Community Infrastructure Levy

To consider the principle of transferring funds from the CIL to pay costs for streetlight replacements and upgrades in 2024-25 and 2025-26.

14. Staffing

- a) To note the staffing cover plan, and to approve the general approach.
- b) To note the increase in the real living wage from £12 to £12.60, and to approve:
 - i. increasing the hourly rate of staff paid by the hour accordingly from 01/04/25, maintaining appropriate differentials for staff on a higher rate.
 - ii. Including this within the salary schedule for 2025-26 to be signed by the Clerk and Chair of P&R under Financial Regulation 4.2.
- c) To consider opportunities for staff volunteering.
- d) To receive a further verbal update on staffing.

The Public Bodies (Admission to Meetings) Act 1960, as extended by Schedule 12A of the Local Government Act 1972, makes provision for excluding the public by resolution when confidential business is being considered or there are other special reasons and publicity would be prejudicial to the public interest.

15. Legal action against debtor

To report back on a legal matter regarding unpaid debts to the council.

16. CCTV

- a) To receive a written report on CCTV, and to consider actions and funding.
- b) To consider requesting that Buckinghamshire Council install ANPR camera in the High Street for traffic enforcement.

Date of next meeting: Tuesday 22nd April 2025.