

**BURNHAM PARISH COUNCIL**

Minutes of the Recreation & Amenities Committee held on 10th September 2024 at 6:30pm  
in Burnham Park Hall.

**Committee members present:**

Cllr Paul Bunce (Vice Chair, Chairing)	Cllr Carol Linton	Cllr Marie Hammon
Cllr John Carey	Cllr Pat Bird	Cllr Judith Foster
Cllr Lindsey Chatralia	Cllr Graham Mummery	Cllr Terence Gamble

**Officers of the Council:** Adam Killeya (Parish Clerk)

**Members of the public:** 1 (part of meeting)

**RA2425/18 Apologies for Absence**

Apologies were received from Cllr Kaur Ross (Chair).

**RA2425/19 Declarations of Interest**

Cllr Mummery declared a pecuniary interest in item 9d (minute RA2425/26), correspondence regarding a memorial bench, as the correspondent is his partner, and left the room for that item.

Cllr Foster declared an interest in the budget line relating to the lease from the bowls club as a club member. Cllrs Hammon and Gamble declared an interest in the budget line relating to the tennis club, and in the groundsman's report, as club members; and the Clerk noted that they were also a club member.

Cllr Hammon declared an interest in item 15, CCTV, as it is placed near to her property.

**RA2425/20 Public Forum**

A member of the public spoke about car parking, and raised a number of concerns that were considered under item 12: Parking charges at GPMG.

**RA2425/21 Minutes**

It was **RESOLVED** to approve the minutes of the Committee meeting of 11<sup>th</sup> June 2024.

**RA2425/22 Finance**

The Clerk noted that they reported back by email on the queries raised in the previous meeting.

The accounts and budget report for the committee for the first quarter of 2024-25 were **NOTED**.

**RA2425/23 Budget 2025-26**

The first draft budget was reviewed and **NOTED**. The Clerk stated that the items on CCTV and maintenance of CCTV would be completed when P&R had considered this matter.

**RA2425/24 Senior Groundsman's Report**

The written report was **NOTED**. The Clerk reported the Groundsman's upcoming absence, and the committee sent their best wishes.

The Clerk stated that they would write to McDonald's regarding litter.

The information from 'Finding Fitness' regarding play equipment was considered and it was felt that St Peter's could be an appropriate location. It was **RESOLVED** to go ahead with an application via the

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company, subject to checking other parish council experiences and confirming suitable location(s).

Two quotations for a tree survey for council owned and other relevant lands were considered and it was **RESOLVED**:

- i. to approve the survey work except for The Pond, until and unless an agreement is signed to take over the Pond from Bucks Council;
- ii. subject to the third quote, to use both companies 1 and 2 taking the lowest quote for each area;
- iii. to delegate authority to the Clerk to confirm this following the third quote, up to a value of £5,000, from the grounds maintenance and repairs budget.

#### **RA2425/25 Council vehicles**

The report, including the estimates as to when other council vehicles would be likely to need replacing, was **NOTED**.

It was **RECOMMENDED** to the Policy and Resources Committee and Full Council to approve expenditure of up to £8,000 from the tractor fund on a replacement second hand van.

#### **RA2425/26 Street Furniture and Public Conveniences**

The verbal report was **NOTED**.

The letter regarding a memorial bench for the late Cllr Perry Davies was considered. It was **RESOLVED** to refer this to the Chair of the Council to consider a donation from the Chairman's Fund; and to suggest a donation of 50% of the cost of the memorial bench through the council's memorial bench scheme, up to an amount of £250. The Chair of the Council indicated that she would consider the request positively.

#### **RA2425/27 Sustainability, ecology and climate emergency**

The Clerk reported that progress had been made in a number of areas, and they intended to bring detailed reports around water fountains and vehicle fuel to a future meeting.

The verbal report and updated list of recommended actions was **NOTED**.

#### **RA2425/28 To further consider the proposal for flower borders along the front edge of the village green.**

The verbal report and updated plan was **NOTED**. It was **RESOLVED** to approve the expenditure of up to £200 from the grounds maintenance and repairs budget for consultation from the Berkshire, Buckinghamshire and Oxfordshire Wildlife Trust on the likely costs of the project.

#### **RA2425/29 Parking charges at GPMG**

In addition to the written report, the Clerk stated that 11 season tickets had been sold, with others pending, and an issue had been raised about designated disabled bays which was being addressed.

It was **RESOLVED**

1. To note the information received in the report, particularly around public representations as a useful basis for reviewing the policy.
2. To reaffirm that all monies received from the scheme for the financial year 2024/25 should be transferred directly into the current 'pavilion improvement fund'; but that this fund should be expanded and renamed to allow a portion of the funds to be used for improvements to benefit dog walkers and other nature park users.
3. To agree a timeline for review of the charging scheme, based on an interim review at R&A on 26<sup>th</sup> November; and a full review in the first R&A of 2025-26.

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4. To refer the question of conditions for parking at Burnham Park Hall to the Burnham Park Hall Management committee for their consideration.

**RA2425/30 The Pond at Lent Rise Green**

The Clerk reported that there were no further updates from Buckinghamshire Council since 9<sup>th</sup> July, and stated that they had written on multiple occasions expressing the council's concerns. They also reported that the Community Board Manager was kindly supporting on the issue.

**RA2425/31 The Cherry Orchard**

The verbal report on the unauthorised gate was **NOTED**. It was **RECOMMENDED** to full council that a written agreement be concluded, once the Clerk and Chair had completed negotiations, and authority be delegated to the Clerk to sign the agreement.

The verbal report on correspondence and research regarding ragwort in the Cherry Orchard was **NOTED**.

**RA2425/32 CCTV**

It was **RESOLVED** under The Public Bodies (Admission to Meetings) Act 1960, as extended by Schedule 12A of the Local Government Act 1972, to exclude the public for confidential business to be considered; on the ground that the report includes sensitive information around crime.

The report was **NOTED** and it was **RESOLVED** to issue instructions to the Clerk to take appropriate steps.

The meeting ended at 2030

Date of next meeting: Tuesday 22<sup>nd</sup> October 2024 (2<sup>nd</sup> draft budget)

Signed:



Date:

22/10/24