

**Council Offices:**

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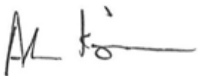
19<sup>th</sup> September 2024

To members of the Policy & Resources Committee, and all other Burnham Parish Councillors for information.

Please find enclosed an updated agenda for the **meeting of the Policy & Resources Committee** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **24<sup>th</sup> September 2024 at 6.30pm.**

This agenda replaces that previously issued on 18<sup>th</sup> September.

Apologies for absence should be sent to the Clerk at the above address.



Adam Killea  
Clerk to the Council  
clerk@burnhamparish.gov.uk

**POLICY & RESOURCES COMMITTEE**  
**24<sup>th</sup> September 2024 6:30pm**  
**AGENDA**

- 1. To accept apologies for absence**
- 2. Declarations of interest**
  - a) To note any declaration of interest made by Members in connection with an Agenda item. Members to specify the nature of the interest.
  - b) To receive any written requests for dispensations for disclosable pecuniary interests.
  - c) To grant any requests for dispensation as appropriate.
- 3. Public Forum**

An opportunity for members of the public to address the Committee.
- 4. Minutes**

To approve the minutes of the Committee meeting of 30<sup>th</sup> July 2024.
- 5. Budget 2025-26**
  - a) To consider a written report on pension schemes.
  - b) To consider a written report and consider spend above budget on Streetlighting and Christmas Lights.
  - c) To consider the first draft budget for the financial year 2025-26 (all committees).
- 6. Working group updates**
  - a) Neighbourhood plan: to receive an update, and to consider whether to retain this item on the P&R agenda.
  - b) Sustainability, ecology and climate emergency: to consider actions in response to the meeting of the Eco group.
- 7. Policies**
  - a) Dignity at work: to consider recommending to Full Council updates to the Dignity at Work Policy into a Dignity at Work and Harassment Policy, to take account of the new Sexual Harassment Preventative Duty under the Worker Protection (Amendment of Equality Act 2010) Act 2023
  - b) Staff Handbook: to considering recommending to Full Council changes to the Staff Handbook in line with advice from Peninsula HR.
  - c) Grant Award Scheme: to receive a report on the Grant Award Scheme and to consider recommending changes to the scheme policy, and other related recommendations, to full council.
- 8. Burnham Youth Council**
  - a) To receive a verbal report on expressions of interest from schools and youth organisations.
  - b) To consider the paper on a possible Youth Council for Burnham, deferred from 30<sup>th</sup> July 2024.
- 9. CCTV**

To receive a written report on options for CCTV in the High Street, and to consider next steps.
- 10. Health and Safety equipment: defibrillators / bleed kits**
  - a) To receive a written report on defibrillators and bleed kits in the High Street
  - b) To consider recommending delegated authority to spend from the Land Securities High Street Improvement Fund to full council.

**11. Committee Attendance**

To consider recommending to Full Council that members of committees who do not attend three consecutive committee meetings without a dispensation from the committee should lose their place on that committee.

**12. 2025 ordinary elections – publicity campaign**

To receive a written report on raising the profile of the 2025 ordinary council elections, and consider recommendations

**13. Consultations**

a) To note that the council has submitted responses to consultations on:

- i. Buckinghamshire Council: Public libraries transformation policy.
- ii. Buckinghamshire Council: Housing allocations policy for social housing tenancies.
- iii. Buckinghamshire Council: Nature recovery strategy.
- iv. The Farnham's Neighbourhood Plan.
- v. Buckinghamshire Council: Air Quality Management Areas (AQMAs)
- vi. Ministry of Housing Communities and Local Government: Proposed changes to the National Planning Policy Framework.
- vii. Buckinghamshire Council: Local Cycling and Walking Infrastructure Plan (LCWIP).
- viii. Buckinghamshire Council: Gambling Act Policy.

b) To consider a council response to consultations on:

- i. Buckinghamshire Fire and Rescue Service Community Risk Management Plan (CMRP) 2025-2030.
- ii. Buckinghamshire Council Taxi policy.

**14. Council vehicles**

To consider a recommendation for expenditure on a replacement van, recommended by the Recreation and Amenities committee meeting of 10<sup>th</sup> September 2024.

**15. Grant requests**

To consider an application from Sing For You.

**Date of next meeting: Tuesday 19th November (2<sup>nd</sup> budget meeting and sign-off)**