

Council Offices:

Burnham Park, Windsor Lane

Burnham, Bucks SL1 7HR

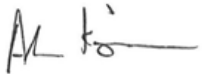
Tel: +44 (0)1628 661381 • Fax: +44 (0)1628 666025

15th October 2024

To all members of the Council

You are hereby summoned to attend a **Meeting of the Parish Council** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **Monday 21st October 2024 at 7:00pm.**

Please note that as the Clerk will be absent for this meeting, apologies for absence should be sent to both the Clerk and the Assistant Clerk at the above address.



Adam Killeya
Clerk to the Council
clerk@burnhamparish.gov.uk

MEETING OF THE PARISH COUNCIL
21st October 2024 7:00pm



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AGENDA

1. Apologies

To accept apologies for absence.

2. Declarations of interest

- a) To note any declaration of interest made by Members in connection with an agenda item; members to specify the nature of the interest.
- b) To receive any written requests for dispensations for disclosable pecuniary interests.
- c) To grant any requests for dispensation as appropriate.

3. Public forum

The opportunity for members of the public to address the Parish Council.

4. Police report

To receive an update from the Thames Valley Police on issues affecting the local area.

5. Minutes

To approve the minutes of the Council meeting held on 9th September 2024.

6. Minutes of Parish Council committees

To note the minutes of:

- a) Recreation and Amenities Committee – 10th September 2024 (draft)
- b) Burnham Park Management Committee – 17th September 2024 (draft)
- c) Planning Committee – 23rd September 2024.
- d) Policy & Resources Committee – 24th September 2024 (draft).

7. Finance

- a) To review and accept payments for August and September 2024.
- b) To review and accept the August and September 2024 bank reconciliations.

8. Recommendations from committees

- a) Recommendations from Policy and Resources Committee to update Council Policies:
 - i) Dignity at work and harassment policy, in line with the Sexual Harassment Preventative Duty under the Worker Protection (Amendment of Equality Act 2010) Act 2023.
 - ii) Staff Handbook: in line with advice from Peninsula HR.
 - iii) Grant Award Scheme
 - iv) Standing orders
 - i. to add that members of committees who do not attend three consecutive committee meetings without a dispensation from the committee will lose their place on that committee;
 - ii. to reflect that all committees appoint their own Chairs (addition, added by Clerk after committee meeting).
- b) Recommendation from Policy and Resources Committee to approve an overspend on the Street Lights Maintenance and Repairs budget.
- c) Recommendation from Policy and Resources Committee to approve expenditure of up to a further £200 on bleed kits, and up to £600 on a defibrillator case if agreement can be reached with Tesco to utilise their device, both from the High Street Land Securities Improvement Fund.

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- d) Recommendation from Policy and Resources Committee to delegate authority to the Clerk to spend up to £250 from the Elections EMF for 'become a councillor' publicity and events.
- e) Recommendation from Policy and Resources Committee, and Recreation and Amenities Committee, to approve up to £8,000 on a replacement van from the Tractor Fund.
- f) Recommendation from the Recreation and Amenities Committee to approve a License Agreement for the use of a gate at the Cherry Orchard Nature Park.

9. Committee membership

To consider filling a casual vacancy on the Policy and Resources Committee, and if necessary to appoint a new reserve member of the committee.

10. Neighbourhood Plan

- a) To consider the following resolution:

To agree that:

- i. Burnham and Dorney Parish Councils should both proceed with their neighbourhood plans on the current parish boundaries as designated;
 - ii. neither council will object to the other's plan on the basis of the changed boundaries;
 - iii. both councils will seek an update of their neighbourhood areas to match the new boundaries when their plans are updated in the future;
 - iv. both councils will include agreed wording on this point in their respective plans
- b) To consider and approve the draft Burnham Neighbourhood Development Plan and Design Code, and the supporting evidence base, as suitable to proceed to Regulation 14 consultation; and to delegate to the Clerk, in consultation with steering group, authority to:
 - i. determine the date for proceeding to Regulation 14 consultation;
 - ii. approve any minor typographical, stylistic or factual changes to the plan that arise after this resolution without requiring a further resolution.

Burnham Neighbourhood Plan: <https://burnhamplan.co.uk>

Design Code <https://arcg.is/1SWL4a0>

11. Reports from working groups

Sustainability, Ecology and Climate Emergency Working Group: to receive a verbal update.

12. Consultations

- a) To consider a response to the consultation from Buckinghamshire Council on adult social care day and overnight respite.

13. Reports from Buckinghamshire Councillors

To receive a report from members of Buckinghamshire Council.

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14. Chair's report

To receive a verbal report from the Council Chair.

15. Reports from outside bodies

- a) To receive verbal and written reports from Councillors on outside bodies of which they represent the Parish Council, on matters relevant to the Parish Council.
- b) To receive a verbal update on CAB at The Well at Lent Rise from Councillor Gamble.

16. Clerk's report

- i) To receive the Clerk's written report.
- ii) To note the following urgent spends outside of budget made under financial regulation 5.18:
 - i. £627.36: diagnostic and repair of referee's showers, GPMG (budget code: 7214)
 - ii. £104.80 diagnostic and repair of oven in Cherry Orchard Cottage (budget code: 7170)
 - iii. £1828 and £1798 for work to upgrade the wiring for the Christmas Lights; and to consider paying for this out of the High Street Improvement Fund.

Date of next meeting: Monday 9th December 2024 (budget and precept approval)