

1st November 2023

To: Members of the Burnham Park Management Committee, and all other Burnham Parish Councillors for information.

You are hereby summoned to attend a **meeting of the Burnham Park Management Meeting** to be held at Burnham Park Hall, Windsor Lane, Burnham, SL1 7HR on **Tuesday 7th November 2023 at 6.30pm.**

Louise Hayday

Louise Hayday
Clerk to the Council

BURNHAM PARK MANAGEMENT MEETING
7th November 2023

AGENDA

1. To accept apologies for absence

2. Declarations of interest

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Public forum

An opportunity for members of the public to address the Committee.

4. Minutes

To receive and approve the minutes of the Committee meeting of 19th September 2023

5. Finance

To receive draft October management accounts and café figures.

6. Budget

To receive and discuss the second draft of the BPH budget for 2024/25

7. Events & Hires report

To receive updates on current and past events and hires.

- a) Band Night P&Ls
- b) Burnham Rocks (noting Community Board Funding)
- c) Fireworks Event

8. Future Events

To receive an update on future events.

- a) St Georges Day Beer Festival
- b) Burnham Festival

9. Entertainment Working Group

To receive an update

10. Marketing & publicity

To review marketing and publicity campaigns, and website.

11. Building & Equipment Maintenance

To receive an update on current building maintenance issues.

- a) To discuss hanging 2 portraits from Burnham Heritage Society within BPH
- b) To note the completion of the smart cellar install

12. Eco-audit and green strategy

To discuss the results of the recent eco-audit that relate to this Committee

**Date of next meeting:
Tuesday 16th January 2024**