

BURNHAM PARISH COUNCIL

Minutes of the Burnham Park Management Committee held on 14th January 2025 at 6:30pm
in Burnham Park Hall.

Committee members present:

Cllr Alexa Collins (Vice Chair, Chairing)	Cllr Marie Hammon	Cllr Jackie Slater
Cllr Terry Gamble	Cllr Carol Linton	Cllr Ekta Kaur Ross
Cllr Graham Mummery	Cllr Pat Bird (part of meeting)	

Officers of the Council:

Adam Killeya (Parish Clerk)
Sharon Smith (Hall Manager)

Members of the public:

None

BP2425/40 Apologies for absence

Apologies were received from Cllrs Stewart (Chair), and Carey; and from Cllr Bird for late arrival.

BP2425/41 Declarations of Interest

No declarations were received.

PR2425/42 Public Forum

As there were no members of the public present there was no public forum.

BP2425/43 Minutes

It was **RESOLVED** to approve the minutes of the Committee meeting of 12th November 2024.

BP2425/44 Hall Manager's report

The written report was **NOTED**.

The Clerk noted that all of the talk of guttering and overflows was very draining.

The Hall Manager was asked to look into lighting outside the building and report back.

It was **RESOLVED** to:

- a. Defer the proposal for hard standing to ameliorate fire risk for future consideration as appropriate.
- b. Approve work to install Aco drains in front of the building next to path with pipe installed into a soakaway system up to the value of £2,500, provided that:
 - i. it was within available budgets for building maintenance
 - ii. sufficient quotes had been sought in line with financial regulations.
 - iii. consideration had been given to whether the work could be done jointly with repairs to the front pathway.
- c. Defer a decision on repairs to the front pathway to the next meeting to consider further quotes.

Cllr Bird joined the meeting.

The committee **NOTED** their thanks to the Hall General Manager for her excellent work.

RA2425/45 Land Registration of Burnham Park Hall

The written report was **NOTED**.

It was **RECOMMENDED** to Full Council to allocate £1,000 from the 2025-26 budget for Legal and Professional Services to commission Gardner Leader to undertake preliminary work to confirm if it is feasible to register the various parcels of land at the hall, village green and park with the land registry; and to then bring the matter back to Committee or Full Council as appropriate to consider how next to proceed.

RA2425/46 Meetings calendar 2025/26

The draft meetings calendar and commentary was **NOTED**. Two typing errors were noted for the Clerk to correct before taking the draft calendar to other committees.

RA2425/47 Sustainability, ecology and climate emergency

The Clerk reported that it was hoped to bring an offer from an EV provider regarding the installation of EV chargers in the Burnham Park Hall car park to Full Council. The verbal update was **NOTED**.

RA2425/48 Heating, ventilation and air-conditioning (HVAC)

The Hall Manager reported that they were continuing to progress this matter and hoping to have further information to bring to a future meeting. The report was **NOTED**.

RA2425/49 Free room use

The Clerk reported that they and the Hall Manager had agreed the free use of the Hall Kitchens for the preparation for the St Peter's School Christmas Lunch. Whilst this was not for a free event that would ordinarily fall under the free use policy approved by the committee, there was insufficient time for a grant application due to circumstances outside the organisers' control. This was therefore felt to be within the spirit of the free use policy. The report was **NOTED**, and the committee endorsed the decision.

RA2425/50 Theatre in the Park

The Clerk gave an update following the meeting with the Rude Mechanical Theatre company on 14th November, including that the performance on 19th June 2025 would now be on the village green rather than in Burnham Park itself. They also updated the committee on the requirements for overnight accommodation for performers. The report was **NOTED**.

RA2425/51 Free car parking days

The correspondence from Buckinghamshire Council was **NOTED**. The Clerk reported that the Policy and Resources Committee had felt that the most suitable dates for free village centre parking were the four Saturdays immediately before Christmas, and that two of these would automatically be free across Buckinghamshire, but that they had wanted this committee to have chance to comment due to the potential tie in with hall events.

It was **RESOLVED** to submit a request to the Community Board that, in addition to Saturday 13th December and Saturday 20th December, the other two free parking days for the area should be Saturday 6th December and Saturday 29th November.

RA2425/52 Village project photograph

The written information, including quotations, was **NOTED**. The Clerk reported that the Caretaker/Handyman advised acrylic, to reduce any risk of damage.

It was **RESOLVED** to:

- a. Allocate up to £750 from the Event Promotion budget for the framing, covering and mounting of the Village Project photograph.

- b. To delegate to the Clerk authority to commission the necessary work, bearing in mind the committee's preference for acrylic, and for it to be non-reflective and cleanable if possible.

The meeting closed at 1959

Date of next meeting: Tuesday 25th February 2025